



EXECUTIVE PRODUCER

CORRUGATED IRON YOUTH ARTS

DARWIN, NORTHERN TERRITORY

Corrugated Iron Youth Arts is a youth led organisation seeking expressions of interest for the role of Executive Producer from individuals with the right combination of passion and leadership to work with the Corrugated Iron team and amplify the voice of young Territorians.

The Executive Producer works closely with the board, young leaders and staff to develop and deliver a vibrant annual program driven by the Strategic Plan. It is an opportune time to join this flagship organisation with operational funding secure from both the Australia Council and Northern Territory Government until 2024.

ABOUT US

Corrugated Iron exists to inspire young people in the arts as participants, performers and audience, creating opportunities for young people's stories to be shared and promoting positive community perceptions of young people and the arts. Based in Darwin, Corrugated Iron works with young people, early career artists, creative professionals and communities to deliver a broad program across the Northern Territory with a focus on the Top End's regional, remote and urban environments. Projects take the organisation further afield including within the Territory, interstate and internationally. Corrugated Iron's annual program is a diverse mix of performance and presentation by young artists, professional productions, new work, training and community engagement work including a comprehensive outreach program.

OUR VISION

Igniting Creativity / Connecting Community / Exploring New Territory

OUR PURPOSE

We exist to:

- inspire young people in the arts as participants, performers and audience,
- develop young people's life skills, artistic skills and confidence through an arts medium
- create opportunities for young people's stories to be shared
- promote positive community perceptions of young people and the arts

OUR ARTISTIC GOALS 2020-2024

To fulfil our artistic vision for 2020-2024, we will:

- Increase long-term employment of artists
- Secure multi-year funding for outreach work including remote communities, schools and urban Indigenous communities.
- Establish an Artist in Residence program
- Employ a Technical Manager and provide regular Tech & Backstage training
- Extend membership of the Corrugated Iron Champions to represent the broader program
- Increase capacity for performances and productions
- Tell our story through a new and revitalised marketing plan



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OUR VALUES

At Corrugated Iron our work is driven and underpinned by our core values. We aim to include our values in everything we do. We value the critical role the arts plays in individual lives and within the community.

We value:

- diversity and our particular cultural context within the Australian landscape
- expression and the voice of young people, artists and artswriters
- collaboration, connecting young people and communities
- creativity, artistic excellence and contemporary processes
- safe spaces and an inclusive and welcoming environment

ABOUT YOU

We are looking for a passionate and experienced professional to join our leadership team as Executive Producer. Applicants will have strong alignment with Corrugated Iron's values and be ready for a full time challenging and rewarding role involving partnerships, governance, and advocacy.

You will have management experience including leadership, planning, securing resources, sector advocacy and partnership investment or the ability to demonstrate your potential.

We seek a dynamic individual with experience in sector collaborations to continue our strong partnership work at executive levels with arts, youth, education, community and government sectors. The ideal candidate will have demonstrated advocacy skills, and understand the value of having young people and communities at the heart of decision making. Strong communication skills are essential, and experience in complex service delivery environments is advantageous.

DEMONSTRATED CAPABILITIES

ESSENTIAL

- High level strategic planning
- Demonstrated leadership in complex environments including cross-cultural environments
- Experience in brokering partnerships with a range of stakeholders
- Ability to communicate with influence and diplomacy
- Ability to manage teams in a collaborative and inclusive environment
- Financial literacy including managing budgets
- Demonstrated ability to collaborate on the planning and delivery of projects

DESIREABLE

- An understanding of compliance and risk management
- Knowledge and understanding of the arts sector in particular the youth arts sector
- Knowledge and understanding of the Northern Territory context

PERSONAL ATTRIBUTES

As well as professional capabilities, you will demonstrate, through your leadership:

- Collaborative approach to problem solving
- High level of emotional intelligence
- An openness to learning and influences
- Capacity to nurture internal and external relationships

We are keen to hear from applicants for whom this role may be the next phase in their career development.



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WHAT CORRUGATED IRON CAN OFFER YOU:

- A comprehensive induction and orientation
- Ongoing role related training and development
- An organisation that demonstrates its values through its programs
- A welcoming, collaborative and supportive workplace
- Employee assistance program
- A competitive salary package
- The opportunity to champion the voice of young people

HOW TO APPLY

Corrugated Iron works with young people and artists from diverse cultural and social backgrounds with varied life experiences, abilities and interests and we seek to employ people who reflect the environment within which we operate. We actively seek Aboriginal and Torres Strait Islander peoples, people with disability, the LGBTQI community and people from culturally diverse backgrounds to join our team.

The position description, and further information about the organisation, can be found at www.corrugatediron.org.au.

For a confidential conversation in relation to the position, please contact:

Chair, Megan Lawton on 0409 988 248 or Executive Producer, Jane Tonkin on 0447 539 672.
Or email ciyaboard@gmail.com

Applicants are required to respond to each of the Demonstrated Capabilities – Essential, Desirable and Personal Attributes, and include the names and contact numbers of two referees. Responses to the selection criteria should be incorporated into the cover letter.

Applications should be sent to ciyaboard@gmail.com by cob Thu 22 Oct.

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Position Description

Position	Executive Producer
Role Purpose	<p>This position provides strategic, artistic and financial leadership for Corrugated Iron to deliver an annual program in line with the Strategic Plan.</p> <p>The position is full time.</p>
Location	<p>Based in Darwin, Northern Territory</p> <p>The role is likely to involve some travel within the NT and interstate.</p>
Salary	\$80,000 - \$100,000 per annum [commensurate with experience]
Reports to	Board of Management
Key Interfaces	General Manager, Chair of the Board of Management
Direct Reports - Programming	Artistic Program Manager, Creative Schools & Communities Team Manager, Workshop Program Coordinator
Indirect Reports	Marketing Coordinator, Project Artists & Artswriters, Casual staff, Teaching Artists, Trainees, Volunteers, Contractors, Work placements & Students
External Relationships	Project Partners, Funding Agencies, Arts Sector, Youth Sector, Families, Sponsors and Key Stakeholders

Accountabilities	Key Tasks
1. Direction & Strategy	<ul style="list-style-type: none"> Develop and implement, in partnership with the Board, Staff and Champions, the Strategic Plan. Curate and deliver the annual artistic program within budget. Facilitate the development and implementation of Corrugated Iron plans, policies and strategies. Work with the General Manager to ensure sound financial planning and generation of financial resources.
2. Implementation	<ul style="list-style-type: none"> Ensure the organisation adheres to best practice in risk management, OH&S, compliance, financial management and operations. Work with the Artistic Program Manager to realise the annual program. Work with the General Manager to ensure reporting requirements are met. Guide and nurture staff, artists, young creatives and participants to be drivers of artistic outcomes both within and outside the organisation. Assess and improve service delivery by the organisation and staff.

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Accountabilities	Key Tasks
3. Communication	<ul style="list-style-type: none"> • Liaise with the Board of Management, Champions, and staff to effectively lead the organisation. • Lead the telling of the Corrugated Iron story. • Identify and foster strategic partnerships with key stakeholders. • Advocate for the organisation, the youth arts sector and young people.
4. Knowledge and Proficiency	<ul style="list-style-type: none"> • Provide sound financial leadership. • Provide authoritative and strategic advice to the youth arts, arts, and youth sectors. • Keep abreast of the latest research and practices in the arts sector and youth sector including relevant legislation, compliances and risk management.
5. Working Together	<ul style="list-style-type: none"> • Contribute to the efficiency and vibrancy of the organisation. • Build effective relationships to achieve common goals. • Share all relevant or useful information freely. • Demonstrate respect for others' differing perspectives.